

<b>Meeting:</b>	<b>Adults and wellbeing scrutiny committee</b>
<b>Meeting date:</b>	<b>16 November 2017</b>
<b>Title of report:</b>	<b>Committee work programme 2018</b>
<b>Report by:</b>	<b>Governance services</b>

## **Classification**

Open

## **Key decision**

This is not an executive decision.

## **Wards affected**

Countywide

## **Purpose**

To consider revisions to the committee's work programme from January to May 2018.

## **Recommendation**

**That the revised work programme (appendix a) be approved, subject to any amendments the committee wishes to make.**

## **Alternative options**

- 1 It is for the committee to determine its work programme to reflect the priorities facing Herefordshire. The committee needs to be selective and ensure that the work programme is focused, realistic and deliverable within existing resources.

## **Reasons for recommendations**

- 2 To enable the committee to establish a manageable work programme to ensure that scrutiny is focused, effective and produces clear outcomes.

## **Key considerations**

- 3 The work programme for the current municipal year was approved by the committee at its inaugural meeting on 23 August 2017. The need was emphasised to identify priority areas for scrutiny, and recognising a need for some flexibility in allowing for urgent items or to consider decisions that have been called-in for scrutiny.
- 4 In response to emerging priorities, the work programme has been revised and is

appended (appendix a) for consideration. The work programme will continue to be reviewed regularly during the year to allow the committee to respond to particular circumstances.

- 5 In addition to some revisions to the content of the work programme, it is proposed to make some adjustments to the committee dates as follows:
- Move the meeting of 5 April 2018 to 27 March 2018 to avoid the school holidays
  - Provide for an additional meeting on 8 May 2018 at 10am to accommodate remaining items identified on the work programme.
- 6 Should committee members become aware of additional issues for scrutiny during year they are invited to discuss the matter with the chairman and the statutory scrutiny officer.

### **Community impact**

- 7 The topics selected for scrutiny should have regard to what matters to residents of Herefordshire.

### **Equality duty**

- 8 The topics selected need to have regard for equality and human rights issues.

### **Financial implications**

- 9 The costs of the work of the committee will have to be met within existing resources. It should be noted the costs of running scrutiny will be subject to an assessment to support appropriate processes.

### **Legal implications**

- 10 The council is required to deliver a scrutiny function.

### **Risk management**

- 11 There is a reputational risk to the council if the scrutiny function does not operate effectively. The arrangements for the development and review of the work programme should help mitigate this risk.

### **Consultees**

- 12 Participants at the workshops identified above contributed to the development of the work programme and are encouraged to continue to do so to ensure the work programme remains relevant.

### **Appendices**

Appendix a Revised work programme January to May 2018

### **Background papers**

None identified.